

MINUTES OF THE REGULAR MEETING
OF THE SANITARY BOARD OF
ORO LOMA SANITARY DISTRICT

February 5, 2019

The regular meeting of the Sanitary Board of Oro Loma Sanitary District was called to order by President Dan Walters at 3:00 p.m. on Tuesday, February 5, 2019, at the District offices at 2655 Grant Avenue, San Lorenzo. President Walters led the assembly in the Pledge of Allegiance and noted that Directors Rita Duncan, Bob Glaze, Fred Simon, and Shelia Young were present. In attendance were Jason Warner, General Manager; Bill Halsted, District Engineer; Arlene Wong, Finance Manager; Andreea Simion, Administrative Services Manager; Jimmy Dang, Technical Service Manager-Plant; Christopher Brown, Collection System Manager; Patricia Schofield, District Secretary; and Tivonna Stern, Legal Counsel. No members of the general public attended the meeting.

Director Glaze moved approval of the single Consent Calendar item, Approval of Board Minutes of January 15, 2019. The motion was seconded by Director Duncan and carried unanimously, 5-0.

Director Duncan reported on the January 16, 2019 meeting of the Personnel/Safety/Public Information Committee. The first topic was a Board Compensation Review, and the Committee found that the Oro Loma Board compensation was appropriate based on the information they reviewed. The second topic was an Update on Recruitment for Safety & Special Programs Administrator, noting that 40 applications had been received at the time of the meeting. Director Duncan asked for an update on the recruitment, and General Manager Warner reported that an offer was made to the most qualified candidate and accepted. The last topic was a Discussion of Regular Board Meeting Time, which would change the meeting time to 6:00 p.m. for Board meetings where items of utmost interest to ratepayers are being considered. This item comes before the Board for consideration later on the agenda.

President Walters reported on the January 17, 2019 meeting of the East Bay Dischargers Authority. Meeting highlights included the NPDES Permit status report, which shows that Oro Loma continues to perform well in TSS and CBOD, and an Update on Nutrients Watershed Permit, noting that BACWA is currently negotiating a second Watershed Permit for nutrients, as well as studying non-traditional multi-benefit approaches to nutrient reduction. President Walters shared that the EBDA Commissioners met in a workshop format to discuss the JPA agreement, and the discussion went well.

President Walters invited the Board to report on their favorite topic from the January 23-25, 2019 California Association of Sanitation Agencies (CASA) Winter Conference. Director Simon stated that he had attended a roundtable about preparing for climate change and incorporating recycled water into those preparations. Director Young reported that she had attended a roundtable discussing the California Voters' Rights Act, which relates to creating district elections as opposed to at-large elections. Director Glaze stated he had attended both a presentation and a roundtable discussing generational differences and how to communicate with different age groups. Director Duncan reported that she had attended a presentation on artificial intelligence and how it can be incorporated into wastewater operations. Director Walters reported that he attended Technical Services Manager-Plant Dang's presentation on the operator training program, and had found it to be very valuable for the future of training at the District.

Director Young moved approval of the Committee minutes for entry to the District record by reference. The motion was seconded by Director Duncan and carried unanimously, 5-0.

President Walters introduced Item 10, Consider Changing Meeting Time of Regular Board Meetings to 6:00 p.m. when the Board Addresses Sewer Service Charges, Solid Waste Rates, Budgets, and Strategic Plans, and opened the floor for discussion. Director Young stated that she was not in favor of changing the policy regarding meeting times, but would be open to trying the change on a temporary basis. Director Glaze stated that it would be beneficial to see if changing the meeting time would increase public attendance. Director Simon stated that he had recommended changing the meeting time to accommodate the public. Director Duncan stated that the time change would increase Board transparency to the public, and suggested evaluating the results of the change to gauge public interest before making a permanent change. Director Glaze MOVED TO CONSIDER CHANGING MEETING

TIME OF REGULAR BOARD MEETINGS TO 6:00 P.M. WHEN THE BOARD ADDRESSES SEWER SERVICE CHARGES, SOLID WASTE RATES, BUDGETS, AND STRATEGIC PLANS. The motion was seconded by Director Simon and, following a roll call vote, was carried on a vote of 3-2, with Directors Walters and Young voting to the contrary.

President Walters introduced Item 11, Authorize Staff to Circulate the Addendum to the Initial Study/Mitigated Negative Declaration with the State Clearinghouse and Post Notice of Availability with the Alameda County Clerk, Oro Loma Wet Weather Equalization Expansion Project, Project No. 40-213-10, and invited General Manager Warner to provide some background on the item. Warner provided a brief history on the development of the 2013 Mitigated Negative Declaration adopted for the original 8 million gallon storage basin, and stated that an amendment was appropriate because the proposed project will not result in new significant environmental effects. Director Simon MOVED TO AUTHORIZE STAFF TO CIRCULATE THE ADDENDUM TO THE INITIAL STUDY/MITIGATED NEGATIVE DECLARATION WITH THE STATE CLEARINGHOUSE AND POST NOTICE OF AVAILABILITY WITH THE ALAMEDA COUNTY CLERK, ORO LOMA WET WEATHER EQUALIZATION EXPANSION PROJECT, PROJECT NO. 40-213-10. The motion was seconded by Director Duncan and carried unanimously, 5-0.

President Walters introduced Item 12, Approval of Sewer System Management Plan (SSMP), and invited General Manager Warner to provide background information on the item. Warner stated that the District was required to conduct an internal audit of its SSMP every two years and to recertify the SSMP every five years. He noted that the Board had last approved the SSMP in 2014, and stated that staff is requesting that the Board consider approval of the draft SSMP for 2019-2024. Director Young MOVED TO APPROVE THE REVISED SEWER SYSTEM MANAGEMENT PLAN (SSMP). The motion was seconded by Director Glaze and carried unanimously, 5-0.

President Walters opened the floor for Staff/Director comments. General Manager Warner reminded the Board that the tour of the Davis Street Transfer Station would take place on February 11, and the second Strategic Planning Session would take place on February 12, 2019.

Director Simon thanked staff for handling the preparations for the CASA Winter Conference, and praised Technical Services Manager-Plant Dang for his excellent presentation at the conference.

Director Young congratulated District Secretary Schofield on her promotion, and recommended scheduling a Board Work Session discussing Prop 218, as well as the procedure for the Board adding items to Board and Committee agendas. She also thanked staff for handling the accommodations for the CASA Conference.

Director Glaze echoed Director Young's comments, and congratulated President Walters for receiving the National Eagle Scout Association Award for 2019.

Director Duncan gave accolades to Jimmy Dang for his presentation at the conference, and congratulated District Secretary Schofield on her promotion. She also commended the management team on their great work.

President Walters reiterated the rest of the Board's comments, and invited Technical Services Manager-Plant Dang to present an update on the Nutrient Optimization Project.

Dang presented a detailed photographic review on the project's construction site progress, and provided a tour of the site to the Board.

There being no further business to come before the Board, President Walters adjourned the meeting at 4:33 p.m.

Bob Glaze
Board Secretary

(Recording Secretary:
Patricia Schofield)