

**MINUTES OF THE REGULAR MEETING
OF THE SANITARY BOARD OF
ORO LOMA SANITARY DISTRICT**

August 1, 2017

The regular meeting of the Sanitary Board of Oro Loma Sanitary District was called to order by President Shelia Young at 3:00 p.m. on Tuesday, August 1, 2017, at the District offices at 2655 Grant Avenue, San Lorenzo. President Young noted that Directors Timothy Becker, Roland Dias, Rita Duncan, and Dan Walters were present. In attendance were Jason Warner, General Manager; William Halsted, District Engineer; Andreea Simion, Administrative Services Manager; Arlene Wong, Finance Manager; Sally Green, District Secretary; Jen Faught, Legal Counsel; and from Waste Management, Vanessa Barberis, Public Sector Manager. No general public was present.

Director Dias requested a correction to the spelling of his first name (Roland, not Ronald) in the minutes from the June 22, 2017 Joint Board meeting with Castro Valley Sanitary District. He then moved approval of the single Consent Calendar item, based on staff recommendation: 6) Approval of Board Minutes of June 22 and July 18, 2017, with the correction noted above. The motion was seconded by Director Duncan and carried unanimously, 5-0.

Director Becker reported on the July 19, 2017 meeting of the Operations Committee. The first topic was Spot Repair/Pavement Coordination Practices. Director Becker asked District Engineer William Halsted to summarize the overview he gave to the Committee. Halsted explained that the Engineering Department meets with Alameda County, City of Hayward, and City of San Leandro several times a year to discuss upcoming projects. When Engineering is notified of a planned paving or reconstruction project, our staff reviews the sewer lines within the area and determines what repairs are needed, looking forward 5-10 years. The District and the other entities share the common goal of not digging up a newly paved or reconstructed street. Other topics discussed included the Benchmarking Study Report (Oro Loma's performance in various areas of the wastewater business was compared to industry performance standards compiled by the American Water Works Association – AWWA) and 24/7 Belt Press Operation (the 24/7 operation has improved staff scheduling, and steps are being taken to improve nighttime visibility, such as adding reflective markers to the bridge and retrofitting the dump trucks with brighter lights). Standing topics discussed included June 2017 data for Natural Gas Usage, Overview of Power Production and Plant Demand, Monthly Power & Chemical Costs (\$37,826, a decrease from the previous month) and the Monthly Activity Reports for the Collections, Maintenance and Operations Departments. For District Operations Overview, Collection System Manager Lenny Rather reported that 40 requests for Engineering services were submitted and 16 service calls received. Operations Manager Manuel Talledo-Garcia reported on the drying work in the ponds, and said that biosolids hauling will begin in late August. Maintenance Manager Scott von der Lieth reported on work at various pump stations, including a repaired gear drive at the influent pump station and installation of a generator and VFDs at Monika Lane. The final topic was Committee Member Comments, which included a discussion about the discharge gates for EBDA's wet wells, which were adjusted so they now close properly. Director Duncan asked how the areas of Oro Loma's business operation were selected for the benchmarking study. Director Walters replied that the District did not commission the study; rather, an existing benchmarking study was purchased and the District compared itself to the elements in it that were applicable to Oro Loma. Director Dias added that the most important finding from the survey is where Oro Loma excels – low rates and excellent service.

Director Becker then reported on the July 20, 2017 meeting of the East Bay Dischargers Authority. The first topic discussed was EBDA readings for Enterococcus, which spiked over the past year after many years of remaining steady, and readings by agency for maximum daily flows, TSS, and CBOD. Additional meeting highlights included an update on the Regional Watershed Permit for Nutrients, which is up for renewal in 2018, and a report on Wet Well Preventive Maintenance Activities performed by OLSD's Operations and Maintenance Departments, which resulted in a sizable cost saving for EBDA.

Director Duncan reported on the July 21, 2017 meeting of the Personnel/Safety/Public Information Committee. The first topic was a review of the Benchmarking Survey Results, previously discussed in the Operations Committee report. The next topic was a Recommendation for the 2018 Schools Event, a proposed change to the 23-year-old Earth Day Poster Contest to make it more inclusive to students who are less artistically inclined. A writing contest was proposed where students would complete a sentence about recycling with a short paragraph, and then all the entries would be entered into a drawing for eight cash awards in each grade group. The Committee had differing views on the direction the event should take. President Young expressed appreciation for the time and thought that staff and the Committee put into the subject matter, and because the poster contest has "defined Oro Loma to the community" for over 20 years, she suggested that a special work session for the Board and staff should be scheduled to discuss the contest and possible changes going forward. Following additional discussion, it was decided that a Board and staff work session would be planned for early September. The final topics included a Recruitment Update for the Field Engineer position (a job offer was made to an applicant who has worked at Oro Loma as a contractor for several weeks, the offer was accepted and the new hire is scheduled to start on August 14); and CalPERS Healthcare Premiums for 2018 (the change in premiums for HMO plans varies between a 29% increase and a 13% decrease, with Kaiser increasing by 6.34%).

President Young reported on the July 26, 2017 meeting of the Alameda County Waste Management Authority, and said that the majority of the meeting was spent discussing SB 102, the California Beverage Container Recycling and Litter Reduction Act, known as the "Bottle Bill." President Young said that she will provide a full report on the discussion next month. She also reported that the P&A (Planning & Administration) Committee appreciated Oro Loma's hospitality last month when they held a meeting in our Boardroom and were provided a tour of the Horizontal Levee.

Director Dias moved approval of the Committee minutes for entry to the District record by reference. The motion was seconded by Director Becker and approved unanimously, 5-0.

Director Becker MOVED TO AUTHORIZE STAFF TO ISSUE A NOTICE OF INTENT TO ADOPT A MITIGATED NEGATIVE DECLARATION FOR THE NUTRIENT OPTIMIZATION PROJECT. The motion was seconded by Director Walters and carried unanimously, 5-0. Director Becker then MOVED TO ADOPT A RESOLUTION FIXING TIME AND PLACE TO HEAR A PUBLIC HEARING FOR ADOPTION OF A MITIGATED NEGATIVE DECLARATION FOR THE NUTRIENT OPTIMIZATION PROJECT. The motion was seconded by Director Walters, and following a roll call vote, Resolution No. 3642 was adopted unanimously, 5-0. Adoption of the Mitigated Negative Declaration is for compliance with the California Environmental Quality Act – CEQA – as the Oro Loma and Castro Valley Sanitary Districts pursue a National Pollution Discharge Elimination System (NPDES) Permit to discharge peak effluent flows to an existing local outfall, which will enhance the current treatment process to reduce effluent nutrients. The public hearing is scheduled for October 3, 2017, at 3:00 p.m., at the District office, during the regular meeting of the Board. The full text of the Initial Study/Mitigated Negative Declaration and the project plans are available for public review at the District office, the San Lorenzo Library, the San Leandro Library (Manor branch), and at www.oroloma.org.

President Young opened the floor for Staff/Director comments. Legal Counsel Faught said that for Brown Act compliance, when Directors are attending a Committee meeting via teleconference, their remote location must be within the District boundaries and must be noted on the meeting agenda. Director Dias said that past practice has been for either the Board President or Board Vice-President to fill in for a Committee member who cannot attend a meeting in person, to ensure a quorum.

President Young mentioned that the Washington Manor Home Owners Association is hosting an event titled "Day in the Park" at Washington Manor Park on Saturday, August 19th. She plans on representing Oro Loma at the event, and invited the other Board members to join her. Directors Becker and Walters said they would attend.

At 4:22 p.m., President Young called for a five minute recess. At 4:30 p.m., the Board adjourned to closed session to discuss significant exposure to litigation, pursuant to the California Government

Code, paragraph (2) of subdivision (d) of section 54956.9 – one potential case. At 5:15 p.m., President Young reconvened to regular session, stating that no reportable action was taken in closed session

There being no further business to come before the Board, President Young adjourned the meeting at 5:16 p.m.

Rita Duncan
Secretary

(Recording Secretary:
Sally Green)