



MAINTENANCE MANAGER

Immediate Opening
\$114,528 - \$153,480 per year

**Plus annual bonus, retirement plans, and
benefits for your family!**

Posting Date: August 13, 2019

Final Filing Date: September 6, 2019

THE POSITION:

Under direction from the General Manager, plans, organizes, and directs the mechanical, instrumentation, electrical, and buildings and grounds maintenance for the District's wastewater treatment plant and lift stations. This is an at-will management position.

REQUIREMENTS:

Examples of duties include: plan, schedule, supervise, assign, and direct employees engaged in the installation, maintenance, and repair of facilities and equipment at the treatment plant and lift stations; establish and implement goals for the department; prepare annual budget and monitor and control expenditures; evaluate staff performance and impose disciplinary action as needed; other duties as assigned. For the full job description, visit <https://oroloma.org/employment/>.

The ideal candidate will:

- Possess strong supervisory and leadership skills, as well as decision-making aptitudes;
- Have outstanding verbal and written communication skills;
- Have the ability to work cooperatively as a member of the Management Group;
- Be loyal, dedicated, and take ownership of the plant, work, and staff;
- Be creative, innovative, and goal oriented;
- Possess good computer skills.

EXPERIENCE AND EDUCATION:

Five years of progressive experience in the maintenance and/or operation of a treatment plant or similar facilities, including two years of supervisory experience; and, equivalent to the completion of the twelfth grade, supplemented by training in treatment plant or industrial plant maintenance and/or operations.

LICENSE OR CERTIFICATION:

Possession of a valid California driver's license and a motor vehicle record that meets the District's driving standard; and, possession of, or acquisition within three years of appointment, a Grade IV Mechanical Technologist Certificate from the California Water Environment Association (CWEA).

APPLICATION AND SELECTION:

Visit <https://oroloma.org/employment> to apply. Please attach a resume to the application. Those candidates whose qualifications most closely match the needs of the District will be invited to continue in the selection process, which may consist of an evaluation of the applicant's qualifications and interviews.

FINAL FILING DATE:

The final filing date for the Maintenance Manager position is September 6, 2019.

NOTE: The information contained herein does not constitute an expressed or implied contract; any part of the selection process may be modified/canceled to meet the needs of the District.

Oro Loma Sanitary District

Oro Loma Sanitary District serves a population of approximately 126,000, encompassing 13 square miles, serving the communities of San Lorenzo, Ashland, Cherryland, Fairview, portions of Castro Valley, Hayward and San Leandro. The District's wastewater treatment plant is located off the San Francisco Bay, just to the south of San Leandro and to the north of Hayward. Easy access to the Plant is off highway 880.

Oro Loma Mission Statement:

To Provide the Best Possible Service at the Lowest Possible Cost

BENEFITS

PERS (Public Employees' Retirement System) – 2% at 60 for classic members; 2% at 62 for new members; highest three-year average final compensation.

Retiree Medical – Post-retirement medical for employee, based on age and years of service.

Deferred Compensation – The District contributes 0.32% of base salary to a 457(b) plan; in addition, the District matches 50% of voluntary contributions to a maximum of \$750/yr.

Defined Contribution – The District contributes 6.00% of base salary to a 401(a) plan.

Annual Bonus – Employee is eligible to receive an annual bonus of 5.00% of base annual salary upon completion of assigned goals and objectives.

Holidays – Nine regular and seven floating each year.

Vacation – Years 1-5: 11 days; Years 6-15: 15 days; Years 16-20: 20 days; Gradual increase to a maximum of 25 days after 25 years.

Sick leave – 12 days per year; unlimited accrual.

Benefits – District-paid health and dental insurance for employee and family, and vision insurance for employee; life insurance; healthcare and dependent care reimbursement per Section 125 of the IRS Code; \$140.00/month cash back.

Employee Qualification Improvement Program – Educational assistance up to \$5,250 per year.

Employment Offers - Employment offers are made following the successful completion of a workstyle assessment, and are then contingent upon the successful completion of background checks and a pre-employment physical exam and drug screening. Employment offers are also made contingent upon verification of identity and legal right to work in the U.S.A. pursuant to federal law.

Oro Loma Services

There are 280 miles of sewer lines located in the District. Oro Loma collects sewage for 46,000 households and businesses, and treats approximately 12 million gallons of sewage per day, including sewage flow from Castro Valley Sanitary District.

The District treats wastewater to a secondary level through physical, biological, and chemical processes.

The District oversees trash, recycling, and organics collection services provided by a private company for 46,000 customers. The recycling and organics collection programs are intended to reduce landfill disposal, in accordance with state and county mandates. For more information, visit www.OroLoma.org.