

MINUTES OF THE REGULAR MEETING
OF THE SANITARY BOARD OF
ORO LOMA SANITARY DISTRICT

October 2, 2018

The regular meeting of the Sanitary Board of Oro Loma Sanitary District was called to order by President Shelia Young at 3:00 p.m. on Tuesday, October 6, 2018, at the District offices at 2655 Grant Avenue, San Lorenzo. President Young requested a verbal roll call; Directors Timothy Becker, Rita Duncan, and Dan Walters responded "present." In attendance were Jason Warner, General Manager; Kristopher Decker, Acting District Engineer; Arlene Wong, Finance Manager; Andreea Simion, Administrative Services Manager; Christopher Brown, Collection System Manager; Sally Green, District Secretary; and Lauren Quint, Legal Counsel. Members of the public Orval (OB) Badger, Brian Capurro, Robert Glaze, Angelino Santos, and Fred Simon also attended the meeting. They had no comments on items not on the agenda.

President Young stated that the first order of business was the appointment of a new Director to fill the Board vacancy created by the retirement of Roland J. Dias. She asked the Board members if they reviewed the interview questions prepared by staff and if they wished to comment or make changes. Hearing no comments, President Young welcomed candidates Brian Capurro, Robert Glaze, Angelino Santos, and Fred Simon to the meeting and thanked them for their interest in serving on the Board. She then provided an overview of the appointment process, including that the candidates would be asked to voluntarily leave the room and re-enter individually to present their qualifications. Before they left the Boardroom, Legal Counsel Quint drew the candidates' names from a bowl to determine the order in which they would be called. The order was: 1) Robert Glaze; 2) Angelino Santos; 3) Brian Capurro; and 4) Fred Simon. After each of the candidates presented to the Board, President Young asked member of the public Orval Badger if he had any comments. Mr. Badger expressed endorsement for the appointment of Robert Glaze. The candidates were then individually recalled in the same order and asked five identical interview questions. At the end of each question and answer session, the candidates remained in the room. After all candidates answered the interview questions, the Board discussed the candidates and each Director stated which candidate(s) they supported. Director Walters MOVED TO APPOINT ROBERT GLAZE TO FILL THE VACANT SEAT ON THE ORO LOMA SANITARY DISTRICT BOARD OF DIRECTORS. The motion was seconded by Director Becker and following a roll call vote, the motion carried 3-1, with Directors Becker, Walters, and Young voting "aye" and Director Duncan voting "no."

President Young congratulated Mr. Glaze on the appointment, and asked Legal Counsel Quint to administer the oath of office to him, as follows: "I, (name) solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United State and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter." President Young invited Director Glaze to the dais to assume the duties of his position. She then thanked Mr. Capurro, Mr. Santos, and Mr. Simon for participating in the appointment process, and at 4:00 p.m. called for a short recess.

The meeting reconvened at 4:12 p.m. Director Becker moved approval of the single Consent Calendar item, Approval of Board Minutes of September 18, 2018. The motion was seconded by Director Duncan and carried on a vote of four "ayes," with Director Glaze abstaining.

Director Becker reported on the September 20, 2018 meeting of the East Bay Dischargers Authority. Items of interest included the Preliminary Treasurer's Report for August, which showed a comparison of interest rates for bank savings accounts, LAIF, and laddered CDs; the Status Report for the NPDES Permit, showing CBOD & TSS performance and Enterococci & Coliform measurements; and a report on the BACWA Annual Meeting with BAAQMD staff, with a table outlining the topics addressed at the meeting and the potential implications for EBDA member agencies.

Director Walters reported on the September 20, 2018 meeting of the Operations Committee. Standing topics discussed included August 2018 data for Natural Gas Usage, Overview of Power Production and Plant Demand, and Monthly Power and Chemical Costs. Director Walters commented that the District's solar array is performing well and the plant's electricity use is managed well. The Committee reviewed the Monthly Activity Reports for the Collections, Operations and Maintenance Departments. For District Operations Overview, Collection System Manager Christopher Brown reported that six service calls were received and 20 requests for engineering services submitted. Glen Grimsley was promoted to Lead Worker, and new Collection System Worker John Simonetti has integrated well into the department. General Manager Warner reported for the Operations department, and said that several lines were treated with Struvite Cleaner, Synagro will soon start biosolids hauling, and that Plant Operator I Trevor Schofield and Operations Intern Negin Tootian attended a Wastewater Treatment Plant Operator Grade III certification preparation class in Vacaville. Maintenance Manager Scott von der Lieth reported that Mechanic I James Haynes obtained his CWEA Collection System Maintenance Grade I certification and passed the test for the SWRCB Wastewater Treatment Operator Grade I certification. He also reported that the fiber optic cable damaged by rodents was replaced and will be covered in conduit to prevent future damage.

Director Duncan reported on the September 21, 2018 meeting of the Personnel/Safety/Public Information Committee. The first topic was a review of the updated draft slide deck for community outreach, which will be presented to the full Board at a future meeting. The Committee received an update on the 2018 Customer Satisfaction Survey, including survey results and comparison data to the 2016 survey. Of 2,100 surveys mailed at random, 263 (14%) were returned. Discussion on the topic included the suggestion for larger branding on the Collections trucks that perform work within the District. The Committee also received an update on the District's Safety Program. A six-month trial for expert consultation support is set to begin in October, with the contract managed by Senior Project Engineer Jimmy Dang. The Committee discussed the pros and cons of the trial, including that it could be perceived as downgrading the importance of Oro Loma's safety program, and recommended that the topic be addressed by the full Board. Director Glaze commented that a 14% return rate for the Customer Satisfaction survey was very good. President Young added that she would like for the Board to have more input into the design of the next survey. Member of the public Fred Simon provided clarification on his comment from the Committee meeting regarding the Safety Program.

Director Becker reported on the September 23-25, 2018 Strategic Planning Session of the CASA Board of Directors, held at the Lafayette Park Hotel. He said that there was a lengthy discussion on the annual membership dues and the reasons the dues are increasing. The issue was referred back to CASA staff, who will work to increase the number of membership categories, based on individual agencies' O&M budgets. Regular CASA Board meeting highlights included that Roger Bailey, General Manager at Central Contra Costa Sanitary District (Central San) is the newest CASA Board member, the annual audit was completed with no exceptions taken, and Monterey will be the Northern California location for the 2020 and 2022 Annual CASA Conferences. Director Duncan added that she accepted an invitation to serve on CASA's Federal Legislative Committee.

President Young reported on the September 26, 2018 meeting of StopWaste – the Alameda County Waste Management Authority, and said that Mr. Arthur Boone, an original founder of the Recycling Board, attended the meeting. Highlights included approval of the Executive Director Contract Amendment; approval of Amendment to the Alameda County Integrated Waste Management Plan (CoIWMP) for Alameda County Industries (ACI) Transfer/Processing Expansion for its facility located at 610 Aladdin Avenue in San Leandro; and authorization for execution of a Conservation Easement for 1,600 acres of land in the Altamont Pass area of Livermore.

Director Becker moved approval of the Committee minutes for entry to the District record by reference. The motion was seconded by Director Duncan and carried unanimously, 5-0.

General Manager Warner asked President Young for permission to remove Item 14 from the agenda. The item will be corrected and brought before the Board at the October 16, 2018 meeting.

Director Becker MOVED TO AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH EXPRESS PLUMBING, INC., IN THE AMOUNT OF \$210,000: SEWER LINE REPLACEMENT PROJECT ALTAMONT ROAD 45-142.00 (FY 2018-19). The motion was seconded by

Director Walters and carried unanimously, 5-0. The project provides for the stabilization of an existing concrete retaining wall in close proximity to an easement sewer main, and the replacement of 435 linear feet of 6-inch vitrified clay pipe (VCP) sewer pipe with 8-inch high-density polyethylene pipe (HDPE). Express Plumbing submitted the lowest bid from a field of eight bids, and was found to be a qualified contractor; staff will file a Notice of Exemption with Alameda County.

Director Glaze MOVED TO AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH GLOSAGE ENGINEERING INC., IN THE AMOUNT OF \$468,000: POINT REPAIRS 2018-2019. The motion was seconded by Director Duncan and carried unanimously, 5-0. The project provides for the completion of 66 point repairs on sewer manholes and sewer pipes at various locations within the District's collection system. Glosage Engineering Inc. submitted the lowest bid from a field of four bids, and was found to be a qualified contractor; staff will file a Notice of Exemption with Alameda County.

President Young opened the floor for Staff and Director Comments. General Manager Warner's comments included that the biosolids hauling has started, and the operation averages 10 to 15 trucks per day; the bonds were issued for the Nutrient Optimization Project funding, at the rate of 3.499%; and Robert Benson, Acting Chief, Partnership Programs Branch, Office of Water, U.S. Environmental Protection Agency, will tour the Horizontal Levee on October 7.

Legal Counsel Quint congratulated Director Glaze on his appointment, and Directors Becker, Duncan, and Walters welcomed him to the Board. Director Glaze said that he appreciates the appointment process and looks forward to spending at least the next two years on the Board.

President Young suggested a future Board item, to be considered first at the Finance & Insurance Committee, to provide emergency signing authority for the General Manager for amounts over \$50,000. The other Directors agreed that the matter should be first discussed at the Committee level.

There being no further business to come before the Board, President Young adjourned the meeting at 5.24 p.m.

Rita Duncan
Board Secretary

(Recording Secretary:
Sally Green)