

**Oro Loma Sanitary District
MEMORANDUM**

TO: Board of Directors
FROM: Solid Waste Committee – Director Young and Director Duncan
DATE: March 13, 2017
SUBJECT: MEETING MINUTES OF MARCH 13, 2017

The Solid Waste Committee meeting was called to order by Director Young on Monday, March 13, 2017, at 2:00 PM. Director Duncan was present. Staff in attendance included Administrative Services Manager Andreea Simion, and representing Waste Management, Sr. District Manager Todd Nienhouse, Operations Manager Tom Gallardo, Route Supervisor Sierrah Hanna, Recycling Coordinator Beverly Perez, and Public Sector Manager Vanessa Barberis. There were no members of the public present.

● **PUBLIC COMMENTS**

None.

● **UPDATE ON SPECIAL ASSESSMENT PROCESS TO COLLECT DELINQUENT GARBAGE CHARGES ON THE TAX ROLL**

Staff reported that the second letter of delinquency was mailed in February to 2,292 customers (928 fewer than the first letter), to collect \$373,000 (\$125,000 less than the first round). A third and final letter of delinquency will be mailed in March, and customers will have an opportunity to bring their accounts current through April. At the end of the grace period, the final list of delinquent customers will be presented to the Committee for recommendation for Board approval to collect the delinquent amounts on the tax roll as a special assessment. Typically, approximately 1,300 accounts are placed on the tax roll each year, and approximately \$250,000 is recovered.

At the Committee's request, Waste Management provided a breakdown of single-unit vs. multiple-unit residences. Out of the 2,292 current delinquent properties, 38 have 2-4 units (1.7%), and 661 have billing addresses different than the service addresses (29%). These may be rental properties, and delinquency letters were mailed to both addresses.

Director Duncan asked about the delinquency rate for multi-family properties (5+ units). The District's ordinance has no provision for collecting delinquent garbage charges from multi-family properties; those accounts go through Waste Management's collection process. Vanessa will provide information on this topic at the next meeting.

Director Duncan also asked how many properties are serviced by Oro Loma for solid waste. Staff said that there are approximately 30,000 single-family and 500 multi-family properties within the District (approximately 15,000 apartments within the 500 properties).

The Committee accepted the report.

- **REQUEST FOR DISTRICT SPONSORSHIP – SAN LORENZO VILLAGE HOMES ASSOCIATION (SLVHA) EARTH DAY CLEANUP EVENT**

Staff presented a request for sponsorship received from SLVHA for an Earth Day cleanup event. The event is scheduled for April 15, 2017, and the District has, in the past, sponsored the solid waste services for such community events. The Association has committed to include the Oro Loma name on the flier, on the T-shirts for volunteers, and in its newsletter that reaches approximately 6,000 homeowners. The Committee approved the request, asked Waste Management to make the arrangements, and asked staff to invite a SLVHA representative to a future committee meeting to provide a short report on the event.

The Committee approved the request for sponsorship and asked that a SLVHA representative be invited to a future meeting to provide a report on the event.

- **PUBLIC OUTREACH UPDATE**

Beverly reported having worked with 20 businesses and three multi-family complexes (240 units) in February 2017. Nine businesses and the three multi-family properties are in the process of implementing or improving their recycling and organics collection programs.

The Committee accepted the report.

- **SOLID WASTE PROGRAM UPDATE**

Sierrah reported having worked around a couple of repaving projects last month, and was grateful to the customers who called Waste Management and informed them of the upcoming construction work. Advisory tag usage and motor oil collection remain steady, and the number of trash overages increased in February (175) as compared to January (147).

The Committee accepted the report.

- **DIRECTOR COMMENTS**

None.

- **ADJOURNMENT**

There being no further business to come before the Committee, Chair Young adjourned the meeting at 2:35 p.m.